

Recommendation for Purchase Form (Library or Departmental Purchase)

Your recommendation is a valuable contribution to the development of the library's collection. All recommendations for inclusion in the Library are evaluated in accordance with the library's collection development policy and current budget.

Request Details (Please print)

BOOK or JOURNAL TITLE

BOOK AUTHOR/EDITOR

ISBN / ISSN _____ YEAR _____ EDITION _____

PUBLISHER _____ DATE PUBLISHED _____

REASON FOR REQUEST

Please tick

- * Item requested to be kept in the Library
* Item requested to be kept in the Department

If item requested is for Department,
please supply an account code and cost centre to be
charged

Account no: _____ Cost centre: _____

REQUESTOR'S DETAILS

NAME _____ PHONE/PAGER _____

ORGANISATION _____

DEPARTMENT _____

Library barcode number: _____